Fire/Life Safety PM Tracking Process

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| **Title** | Fire/Life Safety PM Tracking | | |
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| **Authorization** | Steve Bragg | **Revision** | 0 |
| **Owner** | Josh Peck | | |

# Purpose

## This procedure is intended to provide guidance to site operations teams related to how Fire/Life Safety Systems inspections/planned maintenance activities are to be conducted.

# appplicability

## This procedure applies to Amentum activities, self-performed or subcontracted, at all Intel account locations.

# responsibilities

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| R – Responsible A – Accountable C – Consulted I - Informed | | | | | | | | |

# Process

## Where Assets do not currently exist within Intel Maximo;

### Amentum will create a route PM in Maximo and have an attachment of all the assets and asset locations on the route (excel file or PDF).

#### If site does not have a Maintenance Planner/Scheduler (MPS) to update the PM, please reach out to a current Amentum MPS to assist with these changes.

### When the PM Work Order issues out into the system the Amentum Tech will follow the asset list and mark off each asset that has been PM’ed

### Amentum will attach the completed Asset List to the PM Work Order to show Amentum has completed the PM on all assets

### If there are issues found on the route a CM work order will be created for each issue with the asset with location in the description of the CM work order

### Amentum will work with the customer to get all of these assets into the Intel Maximo system and creating a route and attaching that route to the PM

## Where Assets are already located in Intel Maximo

### Amentum will create a route for each FLS PM

### Amentum will attach the route to the PM. Amentum will then be able to track completion of each asset on the route by checking off each asset on the PM as the route is being completed (assuming Amentum receives Maximo Mobile technology).

### If there are issues found on the route a CM work order will be created for each deficiency.

4.3 How to Code the FLS PM’s Appropriately

|  |  |
| --- | --- |
| **WBS Number** | **Equipment Type** |
| 1227 | Fire Extinguisher |
| 0573 | Ladder |
| 1218 | Safety Shower (this should include eyewash stations as well) |

# distribution

## This procedure will be included in all Intel Site Operations Playbooks

# This procedure is released and approved as follows.

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| **Rev.** | **Date** | **Nature of Changes** | **Approved By** |
| 0 | 06/01/2022 | Original issue. |  |
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